

RESOLUTION OF THE GOVERNING BODY MEETING OF SATYA INSTITUTE OF TECHNOLOGY AND MANAGEMENT HELD ON 16TH APRIL 2018(MONDAY) AT 11.00 A.M IN THE BOARD ROOM.

The chairman welcomed all the members for the meeting and requested the principal to give a presentation on the academic status of the college.

The principal has given a power point presentation covering agenda points.

1. Resolved that the governing body approved the minutes of the meeting held on 11th March, 2018.
2. The governing body has positively appreciated the management on their meticulous efforts to attain the academic progress by the students in their university examinations. A steady growth in the pass percentage in all branches of Engineering was noticed by the members.
3. The members of governing body suggested the principal to take care in placement and training activities for more number of students getting placed in good MNC'S for the upcoming year.
4. The members of governing body have resolved to approve the Annual Budget.
5. The members of governing body suggested the principal to monitor the capital and operating expenses periodically and audit by institute auditor once in three months.
6. The members suggested the principal to follow standard guideline in purchase of items to the institution by forming purchase committee. As and when the procurement and purchases are required, they advised to get the quotation as many numbers as possible, prepare the comparative statements, study the violability of the companies and approve and release the purchase orders. The content of the procedure must be placed before the governing body members in the next meeting.
7. The governing body members have approved the process of appointments of teaching and non teaching staff. Principal has explained the constructive process of appointments those are by giving an advertisement in the news papers, inviting resumes scrutiny, sending call letters to attend for the interviews, inviting expert committee to select the candidates, minutes of selection process, final list of selected candidates, and prepare the appointment letters.
8. The members of governing body suggested to appoint a qualified civil Engineering person as an estate officer.
9. The members have consented to approve the establishment of dispensary by male and female doctors.
10. Resolved to approve the establishment Center for Technology Entrepreneurship and suggested the principal to nominate a senior faculty who can enable entrepreneurial eco system in the college.
11. The members have consented to the process of ISO Certification to the institution. Advised the principal to pursue the process in three levels.

12. The members of governing body have accepted to offer increments to the experienced and eligible faculty members as per the norms of the institution.

The meeting was concluded by vote of thanks to the chair.

MEMBERS PRESENT

Sl. No	Name	Designation	Category	Signature
1	Sri. Botcha Satyanarayana	Chief Patron, Satya Institute of Technology& Management.	Chairman	
2	Smt. Dr. B. Jhansi Laxmi	Secretary, Satya Institute of Technology& Management.	Member	
3	Prof. P. Somaraju	Secretary, Gayatri Vidya Parishad, Visakhapatnam.	Member	
4	Smt. Dr. S. Anusha	Treasurer, Satya Institute of Technology& Management.	Member	
5	Prof. M. SashiBhushanarao	Joint Secretary, Satya Institute of Technology& Management.	Member	
6	Smt. Dr. G. JayaSuma	Professor & Head Dept.of Information Technology, UCE, Vizianagaram.	JNTUK Nominee	
7	Prof. K. Raghubabu	Registrar, Dr. B.R Ambedkar University, Srikakulam.	Member	
8	Prof. R. GovindRajulu	Former Registrar, IIIT, Hyderabad, Educationist.	Member	
9	Smt. Dr. Saidevamani	Principal, Satya Degree & PG College, Vizianagaram, Educationist.	Special Invitee	
10	Sri Sarma	General Manager, Ferro Alloys Corporation (FACOR), Vizianagaram, Industry Nominee.	Member	
11	Prof. Ch. VenkataLaxmi	Vice-Principal, Satya Institute of Technology& Management.	Member	
12	Dr. Madhusudanacharyulu	Associ. Professor, Satya Institute of Technology& Management, Staff Representative.	Member	
13.	Ms. G. AnithaSai	Executive Trainee, Tata Consultancy Services, Hyderabad Alumni .	Member	
14	Dr. D.Srinivasarao	Principal, Satya Institute of Technology& Management.	Member Secretary	