* + 1. **The effective leadership is visible in various institutional practices such as decentralization and participative management.**

Management members are highly qualified with keen interest in corporate social responsibility, effective administration through establishing accountability, as well as promoting research base. Functional Job Descriptions (FJD) and roles to be played by various bodies/persons are clearly laid for accountability and transparency.

# Role of Top Management

The Governing Body (GB), with the Principal as Member Secretary, meets at least twice in a year to discuss and implement action items:

The Institute supports a trend of decentralized governance system with proper well defined inter-relationships

* + - * Sets objectives in consonance with the vision and mission if the Institute and shares its inputs through periodic Governing Body (GB), Management Review Committee (MRC), Internal Quality Assurance Committee (IQAC) and Local Management Committee (LMC) meetings
      * Approves hiring competent, dedicated individuals to implement teaching-learning process effectively to realize the vision and mission of the institute
      * Makes financial provision to provide infrastructure and facilities suitable for effective services and to cater to further requirements as per growing needs of decentralization in administration with various heads for academic monitoring, promotional activities, student co-curricular & extra-curricular activities, consultancy etc.
      * Encourages innovation and excellence in all departments of the Institute.
      * Provides Institutional benefits to the faculty and staff involved in preparation and implementation of OBE schemes.
      * Provides research facilities for the benefit of staff and students.
      * Provides necessary manpower and infrastructure for the scrupulous implementation of Quality Policy and plans.
      * Extends authority, support and freedom to all the staff engaged in implementation of Quality Plans.
      * The management of the institute has main two basic committees, governing body (GB), Local Management Committee (LMC) and chairman, principal and HOD.
      * Regular meetings of these committees are held for the effective and smooth functioning of the institute. There are three levels of administrative structure under which all the activities of the institute are carried out.
      * **Institute level** - All the main decisions related to the institute are taken by the Principal in consultations with the Head of departments. Principal is the academic and administrative Head of the Institute and the Member of the Governing Body. Some financial power is given to principal for the development of the institution.

# Role of Principal:

* + - * + To determine the quality policy, educational character and mission of the institute and for oversight of its activities.
        + To ensure maintenance of quality in all areas of the institute as per the Institute’s Policy and guidelines from NBA, NAAC, AICTE, and affiliating University.
        + To prepare infrastructure development plans, budget requirements and obtain approval, keeping in mind the Quality maintenance aspects.
        + To maintain and enforce strict discipline in the campus.
        + To collaborate with industry and undertake developmental activities that are mutually beneficial.
        + To conduct internal and external examinations as per the Quality guide lines and academic calendar of the affiliating university. Create a climate conducive for faculty to absorb the spirit of the institute’s values and sustain it.
        + **Department level** - The Department Heads are responsible for to look weekly administration of the department and report to the Principal.
        + In addition, any institute staff member can give suggestions and idea for improvement.
        + Students also participate through different formal and informal feedback mechanisms. Suggestion box is kept in every department for suggestions from students.
        + Management and Trustees are approachable and accept all suggestions.

# Role of Faculty:

* + - * + To educate the students using latest and innovative teaching methodologies.
        + To maintain course files and build FCAR systematically.
        + To generate and ensure maintenance of quality plan as per the standard enforced by the accreditation agencies like NAAC, NBA, affiliating University and professional societies.
        + To participate in relevant workshops/seminars/symposia/FDPs.
        + To collaborate with the campus web team and ensure updating and correctness of institute website and E-learning process.
        + To counsel the slow learning and differently abled students to improve their academic performance
        + To become members in engineering professional bodies and keeping abreast of the latest developments in their areas of interests/research and Quality aspects.
        + Several committees are set up to take care of specific duties.